

Matthew Long

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Objective Seeking Internship for Summer 2009

Education

Texas A&M University, Mays Business School, College Station, TX December 2009
Master of Real Estate

Texas A&M University, Mays Business School, College Station, TX May 2008
Bachelor of Business Administration, Finance, GPA 3.59

Experience

Society of Industrial and Office Realtors, College Station, TX August 2008 – Present
Research Analyst

- Preparing Harris County Municipal Development Report Card by contacting Houston area economic development councils, conducting face-to-face meetings, and compiling all information into comprehensive document that can be accessed and used by SIOR members nationwide.

Marcus & Millichap Real Estate Investment Services, Denver, CO June 2008 – July 2008
Brokerage Intern

- Analyzed and was in charge of market data to increase negotiating leverage in regards to different properties in and around Denver including a \$3,500,000 shopping center.
- Built database of over 1,000 contacts for direct marketing purposes.

Downtown Bryan Economic Development Association, Bryan, TX March 2008 – May 2008
Researcher

- Captured current state of revitalization in historic downtown Bryan through meeting with business owners and using online resources such as Brazos Valley GIS that resulted in an informative, easily updatable Excel file.

O'Brien's Restaurant at Whittaker Woods Golf Community, New Buffalo, MI June 2007 – August 2007
Bus Boy

- Met diverse set of needs to ensure best customer experience in fine dining atmosphere.

Class Projects

Portfolio Management, Tanner Fund August 2007 – December 2007

- Managed \$320,000 fund that outperformed S&P 500 by 195.54 basis points through selection of specific stocks and ETFs.
- Provided qualitative and quantitative analysis on REIT industry to class through sixty-plus page report and oral presentation.

Leadership and Honors

Christian Business Leaders September 2005 – Present
Co-Director

- Led staff of ten through weekly meetings and oversaw general membership of sixty members in effort to maintain clear sense of direction for organization.

Member Development Chair

- Planned meetings through arranging speakers and follow-up discussions.
- Worked within budget and organized schedule of events for Parents' Weekend, Fall Retreat, and Spring Retreat.

Big Brothers Big Sisters of America November 2005 – Present
Big Brother

- Mentor eleven year old boy three times a month outside of school.
- Received Big Brother of the Year award for 2008.

Abbott Family Leadership Conference November 2006 – January 2007
Delegate

- Chosen to attend five-day conference emphasizing importance of ethics, service, morals, and family in leadership.

Fish Camp February 2005 – September 2006
Counselor

- Led group of ten in discussion and activities during four-day, three-night orientation camp for Texas A&M University.

Aggies Selflessly Serving In Shaping Tomorrow September 2004 – May 2006
Community Committee Member

- Planned and participated in community service projects throughout Texas.

Interests

*Travel, sports, and architecture